



NATIONAL INSTITUTE OF BANKING & FINANCE

Invitation to Bid (ITB)

1. National Institute of Banking and Finance (NIBAF), a subsidiary / training arm of State Bank of Pakistan (SBP) invites sealed bids for “Supply, installation & Commissioning of IP Based CCTV Cameras” for its campus in Islamabad.

2. Bidding will be conducted under National Competitive Bidding pursuant to ‘Single stage -Two envelope procedures’ as per **Rule 36(b)** of Public Procurement Rules 2004 (**PPR 2004**) and is open to all eligible Bidders as defined in the PPR2004 that meet the following minimum qualification/eligibility criteria:

- i. Bidders must be Original Equipment Manufacturer (OEM) or an authorized agent/partner of the OEM of required equipment’s in Pakistan. (Quote one brand only and enclose verifiable currently valid single Manufacturer's Authorization Form (MAF) letter)
- ii. Documented experience of completing at least **three (3) CCTV security surveillance system** to public/private sector organizations of a comparable scale during **last three (3) years**. (Copy of contracts, award or completion letters, letter from the client that project is active or other documentary evidence)
- iii. The bidder must not be insolvent, bankrupt and is not blacklisted or debarred by PPRA, Government, Semi-Government, Private, Autonomous body or any other international organization.
- iv. Has registered / incorporated company/firm in Pakistan with relevant business experience of last **five (5) years** as on. (Enclose registration certificate)
- v. The bidder must be registered with tax authorities and appear on Active Taxpayers List (ATL) of FBR for income tax and sales tax.
- vi. The bidder must have Annual Sales Volume/Gross Turnover of at least one (1) million rupees in any of last three (3) years. (Annual Audited Report).
- vii. Shall not quote alternative options in a bid unless specified in Bid, proposing options will lead to rejection of bid.
- viii. Bidders doing business under joint ventures are not allowed to participate.

3. All bids must be accompanied by a bid security of not less than **2%** of the bid price. Bidders will submit bid of COMPLETE CONTRACT PACKAGE, evaluation of bid and contract award will be done accordingly. Bid with material deviation exception, objection, conditionality, or reservation, save where permitted, shall also be rejected.

4. Bidders are instructed to quote only one option/brand. Quoting more than one option/brand will lead to rejection of bid. The rates quoted must remain valid for a period of **ninety (90) days** after opening of bids.

5. Technical brochures containing detailed specifications of all the components must be provided with the bid. The bidder has to ensure that all the components used for the required supplies are genuine and original. Bids proposing substandard, low quality, refurbished or copy items will be rejected. Documentary evidences showing genuineness of brand names, model and country of origin of the product so offered should be attached.

6. Interested eligible Bidders may obtain the bidding documents from the office of Joint Director (Procurement), NIBAF Islamabad upon submission of a written application on their letter head from 09.00 A.M to 1.00 P.M after publication of IFB till closing thereof.

7. Bids carrying separate sealed Technical & Financial Proposal must be delivered to the address below on or before **January 08, 2021 at 11:00am**. Technical Proposal will be opened the same day at **11:30am** in

the presence of bidders' representatives who choose to attend. The financial proposal of technically qualified proposals will be opened at a later stage.

8. In case of any dispute the decision of NIBAF management shall be final.

9. No query will be entertained on telephone.

Sr. Joint Director (Administration)

National Institute of Banking & Finance

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<http://www.nibaf.gov.pk>